



## FRANKLIN SQUARE UNION FREE SCHOOL DISTRICT

DISTRICT OFFICES: Washington Street School  
760 Washington Street, Franklin Square, NY 11010-3898

Patrick J. Manley  
Superintendent of Schools

FOUNDATION  
for SUCCESS

### School Closing and Delayed Opening Procedures for Severe Weather Emergencies



Dear Parents:

If the Franklin Square School District authorizes a delayed opening, schools will open at **10:15 a.m.** for grades K-6. The Franklin Square School District will operate on a one and one-half hour time delay. The Pre-K a.m. program will be cancelled for the day; the Pre-K p.m. program will not be affected and will begin at its regularly scheduled time.

**Pupil safety is always the prime concern. For this reason, snowstorms and other adverse weather conditions for emergency situations may necessitate closing schools for the day, opening on a delayed schedule, or dismissing early. Any decision to close or postpone school will be based solely on concerns for the safety of children.**

Students are bused to school daily on large buses and on vans. Some areas of the school district have narrow streets; others have heavily trafficked thoroughfares. Buses often have difficulty passing or managing grades when snow, ice or parked cars are present. Traffic jams create other problems. These hazardous conditions can jeopardize safety.

#### CLOSING SCHOOLS FOR THE DAY

##### Who Decides to Close the Schools or To Have a Delayed Opening?

The Superintendent of Schools makes the decision based on (1) road conditions, (2) area weather reports and local weather conditions, (3) checks of road conditions throughout the area by school district personnel and (4) the recommendation of the Transportation Office.

##### When is the Decision Made to Close Schools and How is it Conveyed to the Public?

The decision must be made before 6:00 a.m. Information on school closing (or delayed opening) will be provided by the following media outlets:

[www.franklinsquare.k12.ny.us](http://www.franklinsquare.k12.ny.us)

Television: Cablevision News 12 FIOS 1 News

Radio: WINS (1010) WHLI (1100)

or calling the School Emergency Hotline Number 481-4100 ext. 3900

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#### DELAYED OPENING

**Students will not be permitted  
in the building prior to 10:00 a.m.**

**How will Pupils Attending the Non-Public Schools be Affected if the Franklin Square School District Declares a School Closing Before 6:00 a.m.?**

All school bus transportation within the district is canceled. District bus transportation for resident students attending private, parochial, BOCES, and other special schools outside the area is also canceled.

**What Are the Advantages of a One & One-Half Hour Delayed Opening?**

A delayed opening enables the buses to travel during a less congested period. It allows time for plows to clear streets, residents to move cars, and sidewalks to be shoveled. It permits the normal traffic flow and/or warmer temperatures to melt or clear snow accumulations on roads. It promotes safer travel for pupils and school personnel. It avoids closing schools unnecessarily.

**How Will Children Be Notified of a Delayed Opening?**

A District initiated electronic phone call.

**A ONE & ONE-HALF HOUR DELAYED SCHOOL OPENING MEANS SCHOOLS WILL OPEN AT 10:15 A.M. AND CLOSE AT 3:00 P.M.**

**A ONE & ONE-HALF HOUR DELAYED SCHOOL OPENING MEANS THAT THE A.M. BUS SCHEDULE WILL BE DELAYED ONE AND ONE-HALF HOURS.**

**A ONE AND ONE-HALF HOUR DELAYED SCHOOL OPENING MEANS THAT THE A.M. PRE-K CLASSES ARE CANCELLED. THE P.M. PRE-K CLASSES WILL NOT BE CHANGED.**

A delayed opening is subject to change if the weather and/or road conditions remain hazardous.

The Superintendent of Schools retains the option to issue a subsequent order directing a school closing. This option will be exercised only when the potential for a hazardous situation exists.

**How will Students Attending the Non-Public Schools be Affected by a Delayed Opening?**

Transportation of all Franklin Square children who attend non-public schools will be provided on a one and one-half hour delay.

