

FRANKLIN SQUARE UNION FREE SCHOOL DISTRICT
TRANSPORTATION 516-505-6990

Dear Parents:

September 2017

Welcome to the 2017/18 school year. Enclosed you will find a bus permit for your child or children for the school year. Please be sure it is carried daily as it will assist the driver in making sure your child is getting on and off the bus at the proper bus stop.

In order to provide safe transportation for all the children who ride FRANKLIN SQUARE SCHOOL DISTRICT buses, please discuss with your children the following rules. Every child **MUST** have their bus pass.

1. **ADULTS ARE NOT PERMITTED ON BUSES AT ANY TIME.**
2. Students should be at their assigned bus stops **five (5) minutes prior to pick up time**. There will **not** be any house stops.
3. Encourage children to wait on the sidewalk for the bus, never in the street or on a neighbor's property.
4. Be considerate of the neighbors:
 - Please keep the noise down.
 - Please don't trespass on their property.
 - Please don't litter.
5. Children should not attempt to board the bus until it has made a complete stop and are instructed by the driver to do so. Children should observe the same conduct on the bus as in the classroom.
6. Students must get on and off the bus at their **assigned** stop. If a student needs to get off the bus at another stop, written notification **MUST** be given to school and Transportation Department.
7. Students will **NOT** be released to individuals other than parent/guardian without prior written notification to school and Transportation Department. **STUDENTS WILL BE BROUGHT BACK TO THE SCHOOL IF NO ONE IS PRESENT AT THE BUS STOP TO PICK UP THE STUDENT.**
8. Students must be seated and remain seated at all times while the bus is in motion. **NEVER** extend arms or head or any part of the body out of the window.
9. Bus driver has authorization to assign seats.
10. SEAT BELTS MUST BE WORN AT ALL TIMES.
11. NO EATING, DRINKING OR CHEWING GUM ON THE BUS **AND NO CELL PHONES ALLOWED ON BUS.**
12. **LARGE PARCELS SUCH AS MUSICAL INSTRUMENTS, SCHOOL PROJECTS, ETC. MAY NOT BE TRANSPORTED ON THE SCHOOL BUS. THE RULE IS THAT ANY PARCEL, WHICH CANNOT BE CARRIED IN A CHILD'S LAP, MAY NOT BE ON THE SCHOOL BUS.**
13. Students should remain seated at school sites and stops until instructed by the driver to exit the bus. Students who must cross the street should walk along the sidewalk at least 10 feet from the front of the school bus until they can see the driver for a signal, and upon receiving such a signal, may walk to the end of the left front edge of the bus. The student should stop and wait for a second signal from the bus driver to cross the street. The driver will check his rear view mirror to determine that no additional traffic has come along. Upon receiving a second signal from the driver, students should complete their walk across the road. **STUDENTS SHOULD NEVER RUN BACK TO PICK UP ARTICLES, BOOKS, PAPERS, ETC.** that may have been dropped in the road. Wait until the bus has pulled away and have a parent or an older person pick up the items in the road.
14. **KNAPSACKS (LUGGAGE) THAT HAVE WHEELS AND HANDLES ARE NOT ALLOWED ON THE SCHOOL BUS.**
15. Children must observe all safe riding rules at all times. Bus problems should be reported to the driver, the dispatcher's office, or the principal's office, **immediately**. Please do not wait!